

## **Elaine Mittell, LICSW**

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### **Education**

**Simmons School of Social Work** **1981**  
Master of Social Work

**Harvard University** **1978**  
Bachelor of Arts, *Cum Laude* in General Studies; Major: Psychology and Social Relations

### **Work Experience**

**Social Work Consultant**, Greater Boston Area **2014 - Present**  
Provide coaching, mentoring, training, and supervision to emerging professionals to help them obtain employment in the social work field, successfully transition from intern role to paid professional, and achieve licensure.

**Simmons School of Social Work**, Boston MA **2004-14**  
**Adjunct Field Liaison, Instructor, and Project Consultant**  
Responsibilities included: providing field and academic advising to graduate social work students; developing and teaching a clinical practice elective in gerontology; facilitating a special interest group for students exploring geriatric practice; supporting students in the development of leadership projects for the Urban Leadership certificate program.

**Social Work Consultant in Elder Services**, Greater Boston Area **1994-99**  
Provided individual and group supervision, clinical assessments, and casework under contract with public and private elder service agencies; successfully authored major public funding proposals and grant proposals to private foundations; developed training manuals and a series of educational workshops for the state-sponsored Elder Protective Services program.

**Family Service of Greater Boston** **1990-94**  
**Assistant Director for Clinical Services, Services for Older People**  
Responsibilities included: hiring, orientation, and clinical supervision of staff providing mental health and clinical case management services to at-risk elders; teaching for bi-annual Gerontology Institute; conducting community outreach; developing and implementing quality control and utilization review systems.

**Massachusetts Executive Office of Elder Affairs** **1990**  
**Training Consultant**  
Developed and led training series for Elder-At-Risk Program supervisors and caseworkers.

**Ecumenical Social Action Committee**, Jamaica Plain MA **1986-89**  
**Clinical Director for the Senior Team**  
Responsibilities included: supervising clinical staff/interns and volunteer coordinator; designing and implementing in-service training program; grant writing; revising recordkeeping and statistical systems; casework with elders.

**Jewish Family and Children's Service**, Brookline MA **1981-86**  
**Caseworker, Unit for Older Persons**  
Responsibilities included: providing counseling and case management services to community-based elders and their families; supervising an MSW intern; consulting with professional care providers; presenting to community groups, assisting with development of agency guardianship program.

### **Volunteer Experience**

**Unitarian Universalist Urban Ministry**, Roxbury MA **2008 - Present**  
Board of Directors; Program Committee Chair; Leadership Search Committee Co-Chair; Delegate; Volunteer

**Unitarian Universalist Society of Wellesley Hills** **1997 - Present**  
Board Chair; Social Justice Council Chair; Ministerial Search Committee Member; Pastoral Care Lay Leader

**Wellesley METCO Program (Metropolitan Council for Educational Opportunity)** **1995-2007**  
Wellesley METCO Committee President; Host Family Program Coordinator; Host Parent